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F0078

York University Senate collection

York University (Toronto, Ont.) Senate. Committee on Admissions, Recruitment, and Student Services

Title: York University Senate collection

Outside Dates: 1961-1992

Physical description: 7 m of textual records

Biographical Sketch: The Senate of York University was created by the York University Act as amended (1965), as the body responsible for the academic policy of the University. The Senate has power: to recommend the establishment of faculties, schools, institutes and departments, and the establishment of chairs; to create councils for the same and to enact by-laws, rules and regulations for the conduct of the Senate's affairs. It has power: to make recommendations for the appointment of the President and Chancellor; to determine and regulate the standards for admission, the content and curricula of courses, the requirements for graduation and the conduct examinations; to deal with matters arising in connection with the award of fellowships, scholarships, prizes and other academic awards; to confer degrees, diplomas and certificates in all branches of learning and to confer honorary degrees. The Senate is presided over by a chair and a vice-chair. The President of the University appoints the Secretary of Senate, whose duties include keeping of the minutes, collection and preservation of the records of the Senate, the preparation and countersigning of all documents and related duties. The Senate meets monthly on the last Thursday of the month (September-June), and requires twenty per cent of its membership for a quorum. The York University Act (1965) defines the membership of Senate as the Chancellor, the Chair of the Board, the President, the Principal of Glendon College, faculty deans and department chairs, the Dean of Atkinson College, the University Librarian, the vice-presidents, and representatives of the Board of Governors. To this the Senate has added faculty representatives elected by Faculty Councils in the ratio of 14:1 and representatives of special constituencies on campus including labour organizations, libraries, students, the Advisor to the President on the Status of Women and all Senate officers who might not be elected members of the Senate. In addition to the full meetings of the Senate, there are several Standing Committees of Senate: Academic Policy and Planning; Executive; Curriculum and Academic Standards; Appeals; Library; Research; Admissions, Recruitment and Student Assistance; Tenure and Promotions; Organization and Structure of the Senate and of the University; Tenure Appeals; Academic Computing; Non-Faculty Colleges; Teaching and Learning; and Review on Faculty of Graduate Studies Appointments.

Scope and Content: ^{Collection} ~~The~~ **fonds consists of the Minutes of the Senate, 1961-1992; and the records of the Academic Policy and Planning Committee, 1968-1981; the Committee on Admissions, Recruitment and Student Assistance, 1960-1980; the Committee on Curriculum and Academic Standards, 1987-1990; the Committee on Curriculum Policy and Instruction, 1979-1986; the Curriculum Committee, 1968-1979; the Committee on Examinations and Academic Standards, 1974-1983; the Executive Committee, 1967-1980; the Committee on the Institute for Behavioural Research, 1964-1966; the Library Committee, 1976-1983; the Committee on the Organization and Structure of Senate and the University, 1975-1980; the Committee on Research, 1983-1990; and the Co-ordinating Committee, 1973.**

General note: **In addition to archival records, Archives and Special Collections has gathered material from the Senate of York University which is housed in the Ephemera collection. This material consists of printed material and ephemera, including announcements of meetings of committees, handbooks and reports.**

Access restriction: **Access is unrestricted.**

Finding Aid: **File lists available.**

Related Records note - For official records of Senate minutes, see University Secretary's office fonds 124

- Corporate author: York University (Toronto, Ont.) Senate. Committee on Admissions, Recruitment, and Student Services
- Corporate author: York University (Toronto, Ont.). Senate. Academic Policy and Planning Committee
- Corporate author: York University (Toronto, Ont.). Senate. Committee on Curriculum and Academic Standards
- Corporate author: York University (Toronto, Ont.). Senate. Curriculum Committee
- Corporate author: York University (Toronto, Ont.). Senate. Committee on Curriculum Policy and Instruction
- Corporate author: York University (Toronto, Ont.). Senate. Committee on Examinations and Academic Standards
- Corporate author: York University (Toronto, Ont.). Senate. Executive Committee
- Corporate author: York University (Toronto, Ont.). Senate. Committee on the Institute for Behavioural Research
- Corporate author: York University (Toronto, Ont.). Senate. Library Committee
- Corporate author: York University (Toronto, Ont.). Senate. Committee on the Organization and Structure of the Senate and of the University
- Corporate author: York University (Toronto, Ont.). Senate. Committee on Research
- Corporate author: York University (Toronto, Ont.). Senate. Co-ordinating Committee

Copy Material Holds Location

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CALL NUMBER

BOX LIST

Minutes - Senate Committee for Behavioural Research

1976-031/001

Minutes, 1964-1965

CALL NUMBERBOX LIST**Minutes -Senate Curriculum Committee**

1977-022/001 Minutes, 1968-1976

1977-022/002 Minutes, 1976-1977

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BOX LIST

Agenda and Minutes -Senate Committee on Admissions and Recruitment

1980-022/001

Agenda and Minutes, 1960-1980

CALL NUMBER

BOX LIST

Minutes - Senate Executive Committee

1980-024/001

Minutes, 1967-1980 ; predominant 1975-1980

CALL NUMBERBOX LIST**Meeting Notices and Reviews-Senate Committee On Curriculum Policy and Instruction**

1981-028/001	Meeting Notices and Agendas, November 1979-December 1980
1981-028-002	Meeting Notices and Agendas, January 1980-March 1981
1981-028/003	Meeting Notices and Agendas, April 1981-June 1981

CALL NUMBERBOX LIST**Meeting Notices and Reviews-Senate Academic Policy and Planning Committee**

1981-039/001 Meeting Notices and Agendas, 1969-1971

1981-039/002 Meeting Notices and Agendas, 1972-1981

CALL NUMBERBOX LIST**Meeting Notices and Reviews-Senate Committee on Examinations and Academic Standards**

1981-040/001 Meeting Notices and Agendas, 1974-1981

1981-040/002 Meeting Notices and Agendas, 1982-1983

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Meeting Notices, Reviews and Reports-Senate Library Committee

1981-028/001

Meeting Notices and Reports, 1977-1983

CALL NUMBERBOX LIST**Meeting Notices and Memoranda- Senate Sub-Committee on Curriculum Review**

1986-016/001 Memoranda and Meeting Notes, Sept. 1985 -Feb. 1986

1986-016/002 Memoranda and Meeting Notes, March 1986-July 1986

CALL NUMBER

BOX LIST

Minutes, Correspondence and Papers-CCAS Sub-Committee Meetings

1988-007/001

Minutes/Correspondence and Papers-April 1987- June 1988

YORK UNIVERSITY SENATE COMMITTEE
ON
CURRICULUM AND ACADEMIC STANDARDS

(1988 - 1990)

ACCESSION 90 - 0117

PROCESSED BY: K. MORLOCK
SUPERVISED BY: P. PLATNICK
DATE COMPLETED: 15 June 1992

INTRODUCTION

History of the Senate Committee On Curriculum And Academic Standards Papers

The Senate Committee On Curriculum and Academic Standards is a standing committee of the York University Senate. This collection of CCAS meeting material was received with agenda and related material (minutes, reports) on August 9, 1990. It was received from Joan Carruthers, reference librarian, who was a member of this Senate Standing Committee on Curriculum and Academic Standards for the years of 1988 to 1990.

*Purpose
see Senate
book.*

General Description of the CCAS Papers

← This accession (90-017) consists of the ^{as} agendum and related material for the meetings held by the ^{CCAS} Senate ~~Committee~~ on Curriculum and Academic Standards during the time period of 1988 to 1990. Related material consists of reports, handbooks, minutes, proposals and reviews for new courses, curriculum changes, and policies. ←

These papers occupy two cubic feet of space.

Organization and Arrangement of the Records

The accession was received on August 9, 1990. The records arrived in binders and in bundles. It is believed that at this time related material was attached to its ^{relevant} agenda. During processing, some of the ^{as} agendum were separated from their related materials. An attempt was made to rejoin agendum with their related materials, ^{and these as} ~~Agendum and related material which were rejoined,~~ were placed together in a file. However at the completion of the physical arrangement there were a number of related papers which remained unconnected to agenda. ^{could not be} ~~attached to an agenda.~~ ^{These were organized into a separate series}

Two series were established: I. CCAS Meetings: Agenda, Minutes and Related Material and II. Related Meeting Materials Separated from ^{the} ~~its~~ Agenda. Series I., files (1 - 36) have been titled by meeting date from March 14, 1988 to May 22, 1990 and are arranged chronologically. The files in Series II (37 - 55) are titled by the date of the particular paper they contain, and are arranged alphabetically by department, faculty or committee.

Summary Description of the Papers

Senate Committee on Curriculum and Academic Standards. (CCAS) e
Papers, 1988-1990

2 ft.; 60.96cm.

A Standing Committee of the York University Senate: Committee on Curriculum and Academic Standards. (CCAS)
Agendum^s of monthly meetings between March 14, 1988 and May 22, 1990, and related material (minutes and reports).

Organized in the following Series: I. CCAS Meetings: Agenda^s, Minutes and Related Material; II. Related Meeting Material Separated From Agenda^s.

Donated by Joan Carruthers, reference librarian, who was a member of the ~~Senate Standing Committee on Curriculum and Academic Standards.~~ CCAS from 1988 to 1990.

Accession # 90-017

SERIES DESCRIPTIONS

CCAS Meetings: ^{as}Agendum, Minutes and Related Material

1.5 ft.; 45.72 cm.

1988-1990 Series I

This series occupies 1 1/2 linear feet of space and consist of
Agendum with their related materials. ^{These include} minutes, ~~and~~ reports ~~and~~ ^{and course}
Descriptions or charges.

For a detailed descriptive list of the records in this series see
pp. 10-14

Related Meeting Material Separated From Agenda^s

.5 ft.; 15.24 cm.

1988-1990 Series II

This series consists of papers separated from their agendum^{qs} which were unable to be rejoined. They are organized alphabetically by department, faculty or committee. The documents occupy 1/2 a linear foot of space. [↑]

For a detailed descriptive list of the records in this series see p. 15

They include

SERIES I: CCAS MEETINGS: AGENDAS, MINUTES AND RELATED MATERIALCALL NUMBERFILE LIST**1990-017/001**

1. CCAS - Agenda for 1988/89 - overview
2. March 14, 1988 -curriculum proposals from the Faculty of Graduate Studies -curriculum review procedures
3. April 22, 1988 -missing agenda
-Glendon's women's studies proposal
4. June 13, 1988 -communications
-curriculum submissions
-undergraduate program reviews
-report of subcommittee on alternate processes
5. September 19, 1988 -election of vice chair
-organization of year
-report of sub-committees
-new curriculum submissions
6. October 24, 1988 -proposals:
-Glendon: women's studies
-Relatives policy
7. November 28, 1988 -inquiries, communications, reviews, submissions
8. January 2, 1989 -Osgoode Hall proposal
-changes - Atkinson College calendar
9. January 9, 1989 -reports - sub-committees
-Faculty of Arts - policy on student evaluation
-Atkinson College curriculum proposal
-Faculty of Science, changes in degree requirements

CALL NUMBERFILE LIST

1990-017/001

- | <u>CALL NUMBER</u> | | <u>FILE LIST</u> |
|--------------------|-------------------|---|
| 10. | January 30, 1989 | -changes in degree requirements
-report of senate committee on academic computing
-special topics - Faculty of Education
-undergraduate program reviews - Italian, Arts |
| 11. | February 6, 1989 | -SCAC report
-Natural Science general education requirements |
| 12. | February 13, 1989 | -Faculty of Arts, curriculum development, and new courses
-special topics and curriculum changes |
| 13. | February 27, 1989 | -changes in legislation for second degrees - Atkinson
-Pre-education course
-Faculty of Arts - curriculum reviews
-new course proposal |
| 14. | March 20, 1989 | -relatives policy
-certificate in race relations
-Atkinson course proposal - "department of French and Modern Language"
-Faculty of Graduate Studies
-letter from senate to chair |
| 15. | April 24, 1989 | -changes in course requirements,
-arts
-proposals - "Department of French Studies and Modern Languages' PHD programme in Environmental Studies
-Glendon - 1) distance education for Women's Studies 2) length of term
-CCAS and SCAS Report
-Faculty of Graduate Studies, curriculum changes in graduate mathematics |

CALL NUMBERFILE LIST

1990-017/001

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|-----|--------------|---|
| 16. | May 1, 1989 | <ul style="list-style-type: none">-changes in degree requirements: Graduate Mathematics, Arts-Glendon: Distance Education for Women Studies-Policy on Personal Relationships between instructors and students-proposal - Glendon - " Dept. of French Studies and Modern Languages". |
| 17. | May 8, 1989 | <ul style="list-style-type: none">-proposals- Graduate programme in International Business, Space Communication Science Stream-Granting of degrees at Convocation-University's length of term-Glendon - distance education - Women's studies, motion on pre-education |
| 18. | May 29, 1989 | <ul style="list-style-type: none">-proposals -special topics, Glendon College course changes, special topics in dance |
| 19. | May 30, 1989 | <ul style="list-style-type: none">-Graduate studies social work-security report - examinations-proposals - Graduate programs--"Earth and Space Science", Social Work - Northern Outreach, revised OCGS procedures, Glendon - pre-education, regulations government preliminary standards ordinary degree-distance education - Women's studies-procedures - undergraduate program-Relatives policy |
| 20. | June 5, 1989 | <ul style="list-style-type: none">-cancellation of meeting-schedule for undergraduate programme reviews |

CALL NUMBERFILE LIST**1990-017/001**

21. June 8, 1989 -proposal- PHD programme in Environmental Studies
-Motion - bilingual requirements
-proposals - Relatives policy, new course (sci.), (law), Graduate studies course
22. June 16, 1989 -New Course proposals - Graduate Studies, Atkinson College, Faculty of Education
23. September 19, 1989 -New curriculum submissions
-Faculty of Graduate Studies
-Atkinson College
-Faculty of Education
24. October 3, 1989 -proposals - Faculty of Environmental Studies, Graduate Studies, Arts, department of Economics, Atkinson College diploma in women development

1990-017/002

25. October 17, 1989 -Faculty of Arts
-certificate legislation
26. October 31, 1989 -Glendon College
-certificate legislation
27. November 14, 1989 -proposed changes in degree requirements;
-Atkinson College
-Glendon College
-Graduate Studies
-Certificate legislation

CALL NUMBERFILE LIST

1990-017/002

- | | | |
|-----|-------------------|---|
| 28. | November 28, 1989 | -curriculum submissions:
-Faculty of Arts and Fine Arts
-Glendon College
-Atkinson College
-Faculty of Science
-Atkinson College overview statements
-Faculty of Science - CHEM and CHEM EATS programme
-Faculty of Arts, list of course changes |
| 29. | December 12, 1989 | -in lieu of meeting:
-mail circular - course proposals, changes in Graduate degree requirements, curriculum changes |
| 30. | January 16, 1990 | -proposals - new course and curriculum :
Graduate Studies, Atkinson, Social Science |
| 31. | January 30, 1990 | -proposals - Graduate studies, Social studies, Atkinson
-recommendation - Non - degree certificates
-new curriculum approval process |
| 32. | February 27, 1990 | -proposals - length of term, graduate studies
-curriculum submissions - Graduate Studies, arts
-non-degree certificates, report |
| 33. | March 27, 1990 | -proposals - length of term responses
-changes in degree requirements
-Faculty of Arts: New college courses
-undergraduate program reviews
-non-degree courses and certificates - report |
| 34. | May 1, 1990 | -proposals - Atkinson, length of term, Osgoode Hall Law
-Glendon College - report on Outreach initiative, school of translation |

CALL NUMBERFILE LIST

1990-017/002

- | | | |
|-----|--------------|---|
| 35. | May 8, 1990 | -proposals - length of term, Faculty of Environmental studies, Glendon |
| 36. | May 22, 1990 | -curriculum report - science
-changes in degree requirements - economics, graduate education, english
-Atkinson College - Faculty overview statement; Department of Economics, changes in degree requirements
-Osgoode Hall Law School - changes in course title, level and credit |

SERIES II: RELATED MEETING MATERIAL SEPARATED FROM AGENDA

CALL NUMBER**FILE LIST****1990-017/002**

- 37. Bilingualism certificate - 1989
- 38. Biology - 1988
- 39. Centre for Continuing Education - 1988/89
- 40. Colleges - 1989
- 41. Economics - 1989
- 42. Geography - 1989/90
- 43. Graduate Studies - 1989
- 44. History - 1988
- 45. Humanities [1988-90]?
- 46. Languages - 1988/89
- 47. Law - 1989
- 48. Librarian's Group - 1988
- 49. Mathematics - [1988-90]?
- 50. Non-Degree Studies Calendar - 1989/90
- 51. Political Science - [1988-90]?
- 52. Science, Faculty of - 1988/89
- 53. Social Science - 1988
- 54. Theatre - Fine Arts - 1989/90
- 55. University Secretariat - 1989/90

CALL NUMBER

BOX LIST

Minutes - Committee on the Organization and Structure of Senate and the University

1990-023/001

Minutes, 1975 - 1980

CALL NUMBER

FILE LIST

1994-033/001

- (01) Minutes, 1971-1972
- (02) Minutes, reports, memos, 1972-1973

1994-033/002

- (01) Memos, reports, 1973 (1 of 2)
- (02) Memos, reports, 1973 (2 of 2)
- (03) Minutes, reports, memos, 1974-1975
- (04) Institute for Behavioural Research: background information, 1973-1976 (1 of 2)
- (05) Institute for Behavioural Research: background information, 1973-1976 (2 of 2)
- (06) Ad Hoc Subcommittee to Review I.B.R., submissions, 1977