

**CALL NUMBER**      **ITEM LIST**  
**LIST OF EXHIBITS**

- 1996-037/001**    *Wednesday, August 9, 1995 (Volume 2)*
- P-1      P.C. Order - in - Council 1995-608 (Terms of Reference)
  - P-2      Board of Investigation Report
  - P-3      Special report of the Correction Investigator
  - P-4      Organizational Chart for the Correctional Services of Canada as at April, 1994
  - P-5A     Book entitled "Prison for Women Position Descriptions"
  - P-5B     Page 2 of Job Description of Correctional Officer
  - P-5C     Job Description of Institution Preventive Security Officer
  - P-6      Document entitled: "Mission Statement of the Correctional Service of Canada"
  - P-7      Report Entitled "Creating Choices: The Report of the Task Force on Federally Sentenced Women", dated April 1990
  - P-8      Report entitled: "Number of Federally Sentenced Women by Current Regions/Institutions of Incarceration in July of 1995 "
  - P-9      Extract from the Correctional Service Corporate Operation Plan for 1995-1996 (Pages 350 to 353)
  - P-10     Document entitled: "Guide for the Conduct of Investigations in Correctional Service of Canada", dated 1993
- Thursday, August 10, 1995 (Volume 3)*
- P-11     Two-page document headed: "Review of Offender Segregated Status"
  - P-12     Standing Order 590 for the Prison for Women, dated 1995-06-15, entitled "Administrative Segregation" and signed by T. LeBlanc, Warden
  - P-13     Three page document containing population statistics, as of June, 1994, marked as Appendices A, B, and C
  - P-14     Document entitled "Prison for Women and Isabel McNeil House: Profile of Inmates by Security Classification Levels"
- Friday, August 11, 1995 (Volume 4)*
- P-15A    Plan depicting the Prison for Women
  - P-15B    Plan depicting the second floor of the cell block of the Prison for Women
  - P-15C    Plan depicting the mezzanine floor of the Prison for Women  
\*[not received]
  - P-15D    Plan depicting the main floor of the Prison for Women  
\*[not received]
  - P-15E    Plan entitled: "Front Control Area" of the Prison for Women  
\*[not received]
  - P-16     Draft Standing Order re-use of B range, dated June 29, 1995
  - P-17     Standing Order re-assignment of inmates of the wing living area, dated 1993-08-16
- 1996-037/001**    *Friday, August 11, 1995 (Volume 4)*

<u>CALL NUMBER</u>	<u>ITEM LIST</u>
P-18	Standing Order dated June 23, 1995 re: inmate transfers to Isabel MacNeil House
P-19	Standing Order entitled "Personal Property of Inmates in Administrative Segregation"
P-20	Standing Order entitled "Involuntary Administrative Segregation"
P-21	Disciplinary Segregation Standing Order dated August 25, 1993
P-22	Disciplinary Segregation Standing Order dated August 25, 1993, as modified in May, 1994 *[not received]
P-23	Post Order for the Range
P-24	Post Order for Segregation
P-25	CSC Emergency Procedures Manual
P-26	Contingency Plans for the Prison for Women, as in place in 1994
P-27	Use of Force Report
	<i>Tuesday, September 5, 1995 (Volume 5)</i>
P-28	Preliminary Inquiry Transcripts
P-29	Guilty Plea, Submissions on Sentencing and Decision of the Guilty Plea
P-30	Appeal Record
P-15F	Plan depicting specific area of the Prison for Women April 22nd incident. *[not received]
<b>1996-037/002</b>	
P-31	Five volume brief material received from the Correctional Investigator
P-32	Brief of Documents from Kingston City Police
<b>1996-037/003</b>	
P-33	Extracts from "A" and "B" Range Logs for the period April 22, 1994 to May 6, 1994
P-34	Extracts from Segregation Logs for the period April 22, 1994 to May 6, 1994
P-35	Visitors' Log in Segregation for April 22, 1994 through January 19, 1995
P-36	Three binders, comprising: CCRA, Regulations, LTN Rules, Commissioner's Directives, Regional Instructions and Standing Orders, organized by subject *[not received]
P-37	Three binders, comprising: CCRA, Regulations, UN Rules, Commissioner's Directives, Regional Instructions and Standing Orders *[not received]
<b>1996-037/003</b>	
	<i>Wednesday, September 6, 1995 (Volume 6)</i>
P-38	Document entitled: "RTC Correspondence and Staff Memos"
P-39	Document entitled: "RTC Female Segregation Unit"
P-40	Document entitled: "Pleadings"
<b>1996-037/003</b>	
	<i>Wednesday, September 6, 1995 (Volume 6)</i>
P-41	Book of photographs
P-42	Document entitled: "Summary Review File of Joey Twins"

<u>CALL NUMBER</u>	<u>ITEM LIST</u>	
P-43	Pair of orange-handled scissors with envelope	*[not received]
P-44	Contraband - metal bed bracket and pillowcase	*[not received]
	<i>Thursday September 7, 1995 (Volume 7)</i>	
P-28B	Diagram-Prison for Women-1st Floor Range Area	*[not received]
P-45	IERT Volume	
P-46	NPB Post-Release Sheet	
	<i>Friday September 8, 1995 (Volume 8)</i>	
P-47	Officer's Statement/Observation Report, for the period January 1, 1994 to January 31, 1995	
P-48	Document entitled "Segregation"	
	<b>1996-037/004</b>	
P-49	Board of Investigation Reports, Volumes 1, 2, 3	
	<i>Monday, September 11, 1995 (Volume 9)</i>	
P-50	Summary Review File of Brenda Morrison April 22, 1994 to January 17, 1995	
P-51	Correctional Plan (re: Insert 19A of Exhibit P-50)	*[not received]
P-52	Monthly Meteorological Summary, Kingston "A" Ontario, April 1994	
	<i>Tuesday, September 12, 1995 (Volume 10)</i>	
P-53	IERT Supplementary #1 (transcriptions of videotapes No. 1 & 2 April 26, 27 and May 6, 1994)	
	<i>Thursday, September 14, 1995 (Volume 12)</i>	
P-54	"Brief A, B, C, D General Accident Inquiry Reports, Search Reports, Use of Force Reports	
P-55	5 pictures of Joey Twins cell A, B, C, D, E	*[not received]
P-56	Policy "Use of Force"	
	<i>Friday September 15, 1995 (Volume 13)</i>	
P-57	Document entitled: "IERT Instructors Manual"	
P-58	Brief entitled: "Citizens' Advisory Committee"	
P-59	Document entitled: "Meeting, June 2, 1995"	
	<i>Monday, September 18, 1995 (Volume 14)</i>	
P-60	Videotape of Prison for Women Incident	*[not received]
P-61	Videotape re: transfer of inmates	*[not received]
P-62	Videotape, undated, of IERT Attendance at the Prison for Women bearing the number "22061 and the date of September 8, 1995 on the sticker attached thereto	*[not received]
	<b>1996-037/004</b>	
	<i>Tuesday, September 19, 1995 (Volume 15)</i>	
P-63	Officer's Statement/Observation Report dated May 6, 1995, by Officer Fabio	
P-64	Four photographs, marked on their backs, "A", "B", "C", and "D"	

<u>CALL NUMBER</u>	<u>ITEM LIST</u>
	*[not received]
	<i>Wednesday, September 20, 1995 (Volume 16)</i>
P-65	Sealed envelope containing the identity of the witness John Doe #1 *[not received]
P-66	9-1-1 Tool (Physical) *[not received]
P-67	Undated letter, three pages, to Mr. Kulik
P-68	Letter dated March 7, 1995 to Mr A.B. Snider, Regional Correctional Staff College; IERT Team Leaders at Millhaven, Collins Bay, Joyceville, Warkworth and Kingston Penitentiary; and Mr. Ken Veley, Regional Vice-President, USGE Millhaven Institution, from Mr. I. Kulik, Ontario Region of CSC.
P-69	Letter dated September 12, 1995 from Mr. Doody to Mr. Edmund *[not received]
P-70	Letter dated September 18, 1995 from Mr. Edmund to Mr. Doody
P-71	Copy of The 5th Estate, " <u>The Ultimate Response</u> " video *[not received]
	<i>Friday September 22, 1995 (Volume 18)</i>
P-72	Plastic Bag Containing a Rusty Nail and Metal Joined by Rivet *[not received]
P-73	Volume entitled: " Supplementary Documents, A, B, C, D"
P-74	Memorandum dated September 11, 1995 to T. Jackson, PAW Commission Counsel, J. Edmond, Dept. of Justice from J. D. Murdoch, RHQ.. (Ont.)
P-75	Letter dated August 8, 1995 from Dr. Bater to the Deputy Commissioner, Correctional Service, Mr. Kulik
P-76	Press Released Issued by Corrections Canada Dated April 25, 1994
	<i>Tuesday, October 10, 1995 (Volume 19)</i>
P-77	Document entitled: "Resource Manual, Citizens Advisory Committee"
P-78	Series of four letters, three unsigned, one signed by Georgia Brown
	<i>Wednesday, October 11, 1995 (Volume 20)</i>
P-79	"Media" volume. (Marked in Volume 19)
	<i>Thursday, October 12, 1995 (Volume 21)</i>
P-80	Correctional Services of Canada volume with 62 tabs

<b>CALL NUMBER</b>	<b>ITEM LIST</b>
<b>1996-037/005</b>	<i>Thursday, October 12, 1995 (Volume 21)</i>
P-81	Correctional Services of Canada volume with 18 tabs
P-82	Summary review file for Patricia Emsley
P-83	Summary review file for Ellen Young
P-84	Summary review file for Paula Bettencourt
P-85	Summary review file for Florence Desjarlais
P-86	Summary review file for Sandra Pacquachon
P-87	Summary review file for Dianne Shea
P-88	Summary review file for Dianne Shea, Supplementary No. 1
P-89	Volume entitled: "Additional inmate Segregation material provided by CSC during the month of September 1995"
P-90	Summary review file for Ellen Young
	<i>Monday, October 16, 1995 (Volume 23)</i>
P-91	Commission Correspondence, re: List of CX 1 and CX 2 staff employed at Prison for Women, dated September 24, 1995
P-92	Extract from operation morning minutes *[not received]
P-93	Segregation Supplementary No. 1
P-94	Two page excerpt from log, dated May 20, 1994 *[not received]
	<i>Tuesday, October 17, 1995 (Volume 24)</i>
P-95	Operational Security Meeting minutes, dated September 23, 1994
P-96	Document entitled: "(a) Commissioner Supplementary #2; (b), Deputy Regional Commissioner Supplementary #11"
P-97	Operational Security minutes, dated September 29, 1994
P-98	Four page excerpt from the correctional Service Canada Regulations entitled "Administrative Segregation"
	<i>Wednesday October 18, 1995 (Volume 25)</i>
P-99	Letter from Mr. Edmond *[not received]
P-100	Article from Kingston Whig-Standard entitled: "Women charged in jail break to change pleas to guilty" *[not received]
P-101	Nurses' log
P-102	Medical and Health Care Services, Administrative Summary, Bettencourt and Twins
P-103	Request and consent with respect to body cavity searches that took place on April 27, 1995
P-104	Progress notes and doctors' orders and other relevant documents
P-105	Appendix D of Dr. Pearson's contract with the Correctional Service of Canada contract, Statement of Work - Consulting and Professional Services, which was signed in March of 1993
P-106	Attending physician's report of accident, Labour Canada. Signed by Dr. Pearson with respect to injuries of Katherine Vance, dated May the 1st
P-107	Standing Order *[not received]
<b>1996-036/005</b>	<i>Wednesday October 18, 1995 (Volume 25)</i>

**CALL NUMBER**            **ITEM LIST**

P-108            Regional Instruction    \*[not received]  
P-109            Standing Order 605 of June 27, 1995  
P-110            Brief entitled: "Deputy Regional Commissioner"

**1996-037/006**

P-111            Book entitled: "Chronology of Events, Prison for Women Investigation, April 22 to April 26, 1994, Volumes 1, 2, 3"  
P-112            Correctional Service of Canada document, supplementary No. 1A, B, C, D            \*[not received]  
P-113            Charge in connection with Maureen Blackler            \*[not received]  
P-114            Security blanket of the sort provided to the women at the prison on April 27th            \*[not received]  
P-115            Example of a security gown            \*[not received]  
P-116            Blue paper gown            \*[not received]  
P-117            Short, green paper gown            \*[not received]  
P-118            Notes of Ms. Pate            \*[not received]

*Thursday, October 26, 1995 (Volume 31)*

P-119            Photocopies of coverage in the Kingston Whig-Standard of prison events, one dated Monday, April the 25th, 1994; the second, two pages, dated April the 26th, 1994 and the third, two pages, dated April the 27th, 1994            \*[not received]  
P-120            16-page document entitled "Response of the Investigation team into Events at Prison for Women April 22 to 27 to the Correctional Investigator's Special Report." \*[not received]

*Friday, October 27, 1995 (Volume 32)*

P-121            Memorandum re Response of the Investigation Team into Events at Prison for Women April 22 - 27 to the Correctional Investigator's Special Report, signed by Mr. Murdoch, dated October the 25th  
P-122            Document entitled: Psychological Reports - Segregation Review Board, signed by Warden LeBlanc, dated February 27, 1995  
P-123            Document entitled: Board of Investigation Supplementary No. 2  
P-124            Document entitled: Reports on CSC Internal Investigations  
P-125            Document entitled: Correctional Investigator Canada - Supplementary No. I

*Monday, October 30, 1995 (Volume 33)*

P-126            A Synopsis of Information Regarding Segregated Inmates, April 22, 1994 to May 6, 1994            \*[not received]  
P-127A            Document entitled: OMS Utilization, dated March 18, 1994            \*[not received]  
P-127B            Document entitled: OMS Utilization, dated October 30, 1994            \*[not received]

**1996-036/006**            *Monday, October 30, 1995 (Volume 33)*

P-128            Memorandum to Warden from Project Manager, RHQ - Re: 60

<u>CALL NUMBER</u>	<u>ITEM LIST</u>
P-129	Segregation Review Board *[not received] Document entitled: The Correctional Services of Canada Is Doing Something about: The Task Force on Federally Sentenced Women, Short-Term Recommendation *[not received]
P-130	Three documents re Sandra Paquachon *[not received]
P-131	<i>Tuesday, October 31, 1995 (Volume 34)</i> Package consisting of. E-mail of 5/3/95, from Irving Kulik to Baylis; Document entitled: Prison for Women 30 April, 1995; viewing of IERT videotape; memorandum from Ms. LeBlanc to the Deputy Commissioner *[not received]
P-132	Brief of standing orders
P-133 22nd, 1994	Document entitled: The operational security meeting of December 22nd, 1994
P-134	Documents entitled: From John Edwards Re Re-Integration Plan for Six Women Involved in April Incident
P-135 1994	Minutes of the Regional Management Committee, dated November 23, 1994
P-136	Compilation of visits of senior management to Segregation in chart form
P-137	Minutes of operations daily meeting, dated 14 November 1994
P-138 1994	<i>Wednesday, November 1, 1995 (Volume 35)</i> Letter from Commissioner to Therese LeBlanc, dated December 20, 1994
P-139	Correctional Investigator's answers to questions of Commission Counsel, dated October 31, 1995, and attached document, dated December the 16th, 1994, containing an agenda with respect to a meeting between the Correctional Investigator and the Commissioner *[not received]
P-140	Letter to F.J. O'Connor, from R. Cole, dated 7 July 1995
P-141	Videotape, dated 93/11/17, November 17, 1993, PFW Response *[not received]
P-142	Document entitled: Inmate Committee
P-143	Document entitled: Inmate Committee/Management Minutes [*2 Copies]
P-143	Two documents dated May the 25th, 1994, from Donna Morrin to the Institutional Psychologists: Release of Psychology Files to Investigations Team; Access to Psychology Files for Investigations Team *[not received]
P-144	Commissioner's brief, J. Edwards
P-145	A document entitled: Elizabeth Fry Society
<b>1996-037/007</b>	
P-146	Binder entitled: Elizabeth Fry Society, Supplementary No. 1
P-147	Letter dated May the 18th, 1994, to the Honourable Herb Gray *[not received]

<u>CALL NUMBER</u>	<u>ITEM LIST</u>
P-148	Letter dated July the 29th, 1994, from Mr. Edwards to Ms. Pate
P-149	A letter dated July the 29th, addressed to Ms. Pate from Warden Cassidy *[not received]
P-150	A single sheet E-mail, dated August the 4th, from Ms. Hila Vanneste *[not received]
P-151	A two-page summary of debriefing of a meeting held on August 4th between the Commissioner, Mr. Edwards, and Ms. Pate *[not received]
P-152	E-mail from Ms. Vanneste to L. Larson, dated of August the 10th, 1994 *[not received]
P-153	Memorandum from Warden LeBlanc, dated December 8th, 1994, to Ms. Kim Pate *[not received]
P-154	Copy of the annual Report of the Canadian Association of E. Fry Societies
	<i>Thursday, November 2, 1995 (Volume 36)</i>
P-155	Package of materials commencing with memorandum from the unit manager to the Deputy Warden, dated April 19
P-156	Two documents dated May the 25th, 1994, from Donna Morrin to the Institutional Psychologists, Release of Psychology Files to Investigations Team; Access to Psychology Files for Investigations Team *[not received]
P-157	(Omitted)
P-158	A two-page briefing note to Lou Kelly, dated October 23, 1995, entitled, Subject: Review of Board of Investigation Report.
	<i>Monday, December 11, 1995 (Volume 37)</i>
P-159	Curriculum vitae of Andrew Graham
P-160	Note from Ms. Cassidy Re timing of release
P-161	Briefing note entitled: Access to lawyers, dated 10/5/95
	<i>Tuesday, December 12, 1995 (Volume 38)</i>
P-162	Extract from the appointment book kept by the Case Management Officer at the prison for women for the period April 20th through until
May the 3rd	
P-163	Briefing note on the quality of the Board of Investigation's Report, No
1A	
P-164	Package of Material relating to the correspondence between the Correctional Service and the Attorney-General of Ontario, Three documents starting with a letter of December 15th, 1994
P-165	A briefing note with respect to the inmate grievance process, entitled: BN No. 32, topic: P4W Inmate Grievances
	<i>Tuesday, December 12, 1995 (Volume 38)</i>
<b>1996-037/007</b>	
P-166	Working document for second level grievance
P-167	Video Tape package - Correspondence detailing the location of the video tape and a communications plan
P-168	Suggested Deputy Commissioner's RESPONSE with note



<u>CALL NUMBER</u>	<u>ITEM LIST</u>
P-169	Briefing Note #3 1, topic: Segregation Review Policy
P-170	Minutes of a strategy meeting of 7 July, 1994, potential return of RTC inmates
P-171	Two-page document, note to Diane and synopsis of events
P-172	Letter to Georgia Davis
P-173	Letter and enclosure from F.J. O'Connor to A. Graham, dated August 15, 1994
P-174	A book, entitled Commissioner's Supplementary No. 1
	<i>Wednesday, December 13, 1995 (Volume 39)</i>
P-175	Documents provided with letter to Trisha Jackson dated November 16, 1995 (Note: P-175 was omitted in error from page 7451 of Volume 39 it is in Volume 40)
P-176	Package of documents entitled: Review of Casual Employment
P-177	IERT Manual
P-177	Excerpts from Briefing Notes 16, 20 and 35 *[not received]
P-178	Female Behavioural Unit documents
P-179	Briefing Note No. 30
P-180	Videotape of May 19, 1992, sealed public exhibit *[not received]
P-181	Biographical Notes, John Edwards
P-182	Pyramid Chart entitled: Commissioner's Communication and Decision-Making Networks
P-183	Comparison of Average Annual Costs for Female Inmates, 1993 to 1994
	<i>Thursday, December 14, 1995 (Volume 40)</i>
P-184	Briefing Note No. 20 *[not received]
P-185	Standard Format, convening order and terms of reference
	<i>Friday, December 15, 1995 (Volume 41)</i>
P-186	MG Meeting, 94/12/16
P-187	Draft Communications Plan, Second Draft, Board of Investigation into Major Disturbances and other Related Incidents at the Prison for Women
P-188	Minutes of meeting, December 19, 1994
P-189	Q&A Release of the Board of Investigation REPORT into disturbances at the Prison for Women in April 1994
P-190	Minutes for meeting of February 13, 1995
	<i>Friday, December 15, 1995 (Volume 41)</i>
<b>1996-036/007</b>	
P-191	Package containing covering memo dated February 14th from Assistant Commissioner to Ms. Gaudet, questions and answers and communications plan dated February 14th
P-192	1994-1995 Annual Report of the Correctional Investigator *[not received]

<b>CALL NUMBER</b>	<b>ITEM LIST</b>
P-193	Compendium of Annual Reports of the Correctional Investigator
P-194	Letter dated May the 29th, 1995 to Mr. Edwards from Mr. Stewart
P-195	Briefing Notes No. 32 dated February 14th, 1995, from the House of Commons Book
P-196	Briefing Notes No. 33 dated February 15th, 1995, from the House of Commons Book *[not received]
P-197	Individual Disciplinary Offence History
P-198	Newspaper clipping Re: Treatment of Female Inmates criticized
P-199	Individual Disciplinary Offense History
P-200	Briefing note to the Solicitor General, dated January 6, 1995
P-201	Solicitor-General UCSC Briefing Note dated January 16, 1995
P-202	Briefing Note No. 1, Topic: Board of Investigation REPORT and special Report of The CI *[not received]
P-203	Briefing Note No. 3, Topic: Senior Management Decision-making and info sharing *[not received]
P-204	Briefing Note No. 15, Topic: Staffing Levels *[not received]
P-205	Briefing Note No. 33, Topic: Minimum Rules for Prisoners *[not received]
P-206	Transcript from the habeas corpus proceedings, dated June 29th, 1994
P-207	(Omitted)
P-208	Letter from Mr. Doody to Mr. Boivin
P-209	Authorization to exercise powers, duties and functions assigned to Commissioner by S.80 of the Corrections and Conditional Release Regulations
P-210	House of Commons book - advise to Minister February 21, 1995 *[not received]
	<i>Monday, January 15, 1996 (Volume 32)</i>
P-211	Book of nine written impact statements previously circulated *[not received]
P-212	Video impact statement of Paula Bettencourt *[not received]
P-213	Video impact statement of Colleen Connolly *[not received]
P-214	Impact statement of Patricia Emsley *[not received]
P-215	Impact statement of Ellen Young *[not received]
P-216	Compendium of medical information
P-217	Series of undertakings given by the Commissioner of Prisons
P-218	Letter from Mr. Edmond
P-219	Letter from Mr. Edmond, dated January 5, 1996, with attachments
<b>1996-037/007</b>	<i>Monday, January 15, 1996 (Volume 32)</i>
P-220	Letter from Ms. Jackson to Mr. Doody of January 4, 1996 and response of Mr. Doody, January 8, 1996
P-221	Package of letters: Correctional Investigator, December 18, 1995, to Ms. Jackson; To Mr. Doody from Daniel Boivin, December 14, 1995; December 18, 1995 from Mr. Doody to Mr. Boivin; from Mr. Edmond of December 28th, 1995

**CALL NUMBER**

**ITEM LIST**

**ADDITIONAL FILES**

**1996-037/008**

- (01) Law-Aboriginal Offences-Force, Part 1 of 3, file A
- (02) Law-Aboriginal Offences-Force, Part 1 of 3, file B
- (03) Law-Gender Issues-Privileges, Part 2 of 3, file A
- (04) Law-Gender Issues-Privileges, Part 2 of 3, file B
- (05) Law-Recreation Work, Part 3 of 3, file A
- (06) Law-Recreation Work, Part 3 of 3, file B
- (07) Arbour Commission Written Statements
- (08) Arbour Commission, LEAF Documents
- (09) Arbour Commission Written Submissions
- (10) Arbour Commission Final Submissions of the Correctional Service of Canada, phases 1 and 2
- (11) Arbour Commission Written Submissions from the Inmates involved in the Inquiry
- (12) Arbour Commission Written Submissions on behalf of Correctional Investigator of Canada

**1996-037/009**

- (1-31) Arbour Commission Public Hearing of the Inquiry into Certain Events at the Prison for Women in Kingston, P. C. 1995-608, Transcript of Proceedings, Volume 1 (June 28, 1995) to Volume 31 (October 26, 1995). (Property of M. Mandelcorn)

**1996-037/010**

- (1-13) Arbour Commission Public Hearing of the Inquiry into Certain Events at the Prison for Women in Kingston, P. C. 1995-608, Transcript of the Proceedings, Volume 32 (October 27, 1995) to Volume 43 (January 16, 1996). (Property of M. Mandelcorn)

**1996-037/011**

- (1-9) Arbour Commission Public Proceedings (Phase II) of the Inquiry into Certain Events at the Prison for Women in Kingston, Transcript of Proceedings Volume 1 (November 14, 1995) to Volume 9 (December 14, 1995).