

File: Title: Date(s): Note:

Call Number: 2009-024/001

Office files

(1)	Early meeting minutes	[ca. 1999?]
(2)	Early mandate, planning documents	2000
(3)	Early notes on reading series	2000
(4)	The Adventures of a Black Girl in Search of God : OAC grant application	2000
(5)	Contact addresses	2000
(6)	Member list (old)	
(7)	Canada Council	2001
(8)	OAC Grant file copy	March 2001
(9)	Strategy meeting minutes	21 August 2000
(10)	Invitations to Obsidian fund-raising events	2000
(11)	Grant applications, correspondence, press coverage, company history, reports, donor and membership forms	2000-2003
(12)	Obsidian Theatre budget documents and fund-raising strategies	2000-2001
(13)	Business plan, fund-raising strategy	2000-2002
(14)	Membership forms	2001
(15)	Trillium Foundation	2002
(16)	Annual General Meeting	25 November 2002
(17)	Heaven : workshop budgets, contracts, descriptions	2002
(18)	The Adventures of a Black Girl in Search of God : contracts, correspondence, budget documents	2002
(19)	Support letters : sent and received	2002-2006
(20)	Notes + info for Op Grants	2003
(21)	Operating grant : playing	2003-2004
(22)	Obsidian Theatre: by-laws, budget reports, board records, marketing documents	[ca. 2003?]
(23)	CG Program: design documents and correspondence	2003

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(1)	Africanadian material, transcripts	2003
(2)	Accounting for Culture Colloquium	13-15 November 2003
(3)	Board Paperwork	2003-2004
(4)	Obsidian Theatre : Artistic Mandate	[ca. 2004?]
(5)	Obsidian Flying Squad	2004
(6)	Omiala : a festival of New Black Culture : correspondence, contracts, promotional material	2004
(7)	Cast Iron : production information,contracts	2004

File:	Title:	Date(s):	Note:
(8)	Toronto Black Arts Coalition : strategic planning workshop	10 September 2004	
(9)	Stage 3	2005	
(10)	OAC - COMPASS Program : Calgary Conference - Culture	2005	
(11)	2 Can Play + Twilight Cafe : contract and expense budget	2004-2005	
(12)	Brochure design and correspondence	2004-2005	
(13)	Two Can Play : correspondence re. VIP list	2005	
(14)	Two Can Play : production information, budgets, promotion, ticket sales, press	2005-2006	
(15)	The Polished Hoe : project budget, correspondence, planning documents, re. Barbados-Canadian co-production	2005-2006	
(16)	The Polished Hoe : project budget for Barbados-Canadian co-production	2005-2006	
(17)	The Polished Hoe : Cultural Action Fund grant application	2005	
(18)	Tony Hall Jouvay Master Class and Twilight Cafe workshop	March 2005	
(19)	The Polished Hoe: Theatre International Program	2006	
(20)	The Polished Hoe : media reception, launch	12 October 2006	

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(1)	Financial statements	2006-2008	
(2)	Annual General Meeting	8 November 2007	
(3)	Board Package Material	[ca. 2007?]	
(4)	Risk Life : fund-raising documents re. co-production	2007	
(5)	The Secret Epidemic workshop : contracts	2007	
(6)	Born Ready : promotional package	2007-2008	
(7)	Late Black Medea : photo shoot and consent forms for promotional campaign	2008	
(8)	Late Black Medea : headshots and bios. -- Includes 7 photographs : col. ; 21.4 x 28 cm and smaller.	2008	
(9)	Late Black Medea : budget, ticket information, petty cash report	2008	
(10)	Late Black Medea : production budgets	2008	
(11)	Black Medea : budget	2008	
(12)	Black Medea : signed contracts and LOA's	2008	

Fund raising events

(13)	Joyful Night benefit concerts	2003-2004	
(14)	Joyous Celebration fund raiser and readings. -- Includes 36 photographs : col. ; 10 x 15 cm.	[after 1999?]	
(15)	Joyous Celebration fund raiser. -- Includes 25	[after 1999?]	

File:	Title:	Date(s):	Note:
	photographs : col. ; 10 x 15 cm.		
(16)	Joyous Celebration fund raiser. -- Includes 18 photographs : col. ; 10 x 15 cm.	[after 1999?]	
	Promotional material, press releases, press coverage, marketing campaigns, program design		
(17)	Photographs of cast, theatre board and staff. -- Consists of 9 photographs : col. and b&w ; 21.4 x 28 cm and smaller.	[after 1999?]	
(18)	General press coverage, critic reviews, advertisements, playbills	[after 2000]	
(19)	Early promotional handout	[ca. 2000?]	
(20)	The Adventures of a Black Girl in Search of God : poster design	2001	
(21)	The Adventures of a Black Girl in Search of God : press coverage, reviews and promotional material	2001-2002	
(22)	The Adventures of a Black Girl in Search of God : program, playbills and promotional material	2002	
(23)	Previous Productions : The Piano Lesson, The Adventures of a Black Girl in Search of God, Harlem Duets : press releases	[after 2003?]	
<u>Call Number: 2009-024/004</u>			
(1)	The Piano Lesson : press coverage and reviews	2003	
(2)	Consecrated Ground : press coverage, reviews and ad campaign	2003-2004	Includes 1 compact disk.
(3)	Two Can Play : marketing, sponsorship and promotion	2005	
(4)	Two Can Play : press coverage, ad campaign, program	2005	
(5)	The Monument : promotion and marketing budget	2006	
(6)	The Monument : press coverage and ad campaign	2006	
(7)	The Monument : promotional packages	2006	
(8)	The Monument : publicity report	March 2006	
(9)	The Polished Hoe : ad sales for program	2006	
(10)	Late Black Medea : press coverage and reviews	2008	
(11)	Late Black Medea : publicity and promotions report	2008	
(12)	Intimate Apparel : press coverage and reviews	2008	
(13)	Obsidian Theatre : 2008 info package	2008	
(14)	General playbills and theatre programs	[before 2009?]	

Call Number: 2009-024/005**Office files - large format**

(1)	Sustainability : contracts, documents, correspondence	2002-2006	
(2)	DOCH working files training	2002-2003	

File:	Title:	Date(s):	Note:
(3)	The Real McCoy workshops #1 and 2	2004	
(4)	IPF : Playwright's Forum : contracts, correspondence	2008	
(5)	Late : workshops/readings : contracts	2008	
(6)	Late : play commission, contracts	2008	
(7)	Late Black Medea : signed production contracts, venue production team	2008	
(8)	Late : signed contracts and LOA's	2008	

Promotional material, press releases, press coverage, marketing campaigns, program design

(9)	The Polished Hoe : press coverage and ad campaign	2007-2008	
(10)	Intimate Apparel : press coverage and ad campaign	2008	

Production material

(11)	The Adventures of a Black Girl in Search of God : prompt script	2002	1 of 2
(12)	The Adventures of a Black Girl in Search of God : prompt script	2002	2 of 2
(13)	The Piano Lesson : stage manager's prompt script	2003	
(14)	Consecrated Ground : stage manager's prompt script	2004	

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(1)	Two Can Play : prompt book	2005	
(2)	The Polished Hoe : prompt script : Toronto production	2007	
(3)	The Polished Hoe : prompt script : Barbados production	2007	

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(1)	The Adventures of a Black Girl in Search of God : stage manager's production binder	2002	1 of 3
(2)	The Adventures of a Black Girl in Search of God : stage manager's production binder	2002	2 of 3
(3)	The Adventures of a Black Girl in Search of God : stage manager's production binder	2002	3 of 3
(4)	Heaven : rehearsal notes, script, contact information	2003	
(5)	The Piano Lesson : stage manger's production book	2003	1 of 2
(6)	The Piano Lesson : stage manger's production book. -- Includes 1 compact disk : 85.7 MB (1 jpg, 1 tiff).	2003	2 of 2
(7)	The Piano Lesson : Miss Jones set/costume apprentice binder	2003	1 of 2
(8)	The Piano Lesson : Miss Jones set/costume apprentice binder	2003	2 of 2

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File:	Title:	Date(s):	Note:
(1)	Consecrated Ground : stage manager's production book. -- Includes 6 compact disks : 1.99 GB (88 mp3, 123 doc, 1 xls), 1 computer disk.	2004	
(2)	Two Can Play : stage manager's binder. -- Includes 6 compact disks : 1.65 GB (104 mp3), 1 computer disk.	2005	
(3)	Two Can Play : script	2005	
(4)	Pusha Man Born Ready : production binder	2005	
(5)	The Monument : research material, notes, set design	2005-2006	
(6)	The Monument : stage manager's binder. -- Includes 9 compact disks : 1.35 GB (47 wav, 16 mp3), 1 dvd : 1.10 GB (53 wav).	2006	1 of 3
(7)	The Monument : stage manager's binder.	2006	2 of 3

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(1)	The Monument : stage manager's binder.	2006	3 of 3
(2)	The Polished Hoe : prompt script and production book : workshop production	2006	
(3)	The Polished Hoe : feedback re. workshop production	2006	
(4)	The Polished Hoe : stage manager's prompt script. -- Includes 7 compact disks : 3.42 GB (42 mp3), and 1 computer disk.	2006	
(5)	The Polished Hoe : stage manager's production binder. Includes 2 compact disks : 1.2 GB (20 mp3), 1 computer disk.	2007	1 of 3
(6)	The Polished Hoe : stage manager's production binder	2007	2 of 3
(7)	The Polished Hoe : stage manager's production binder	2007	3 of 3
(8)	Black Medea : stage manager's production binder	2008	

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(1)	Late Black Medea : stage manager's binder. -- Includes compact disks : 0.66 GB (50 mp3, 99 pdf, 13 doc, 1 xls).	2008	1 of 4.
(2)	Late Black Medea : stage manager's binder	2008	2 of 4
(3)	Late Black Medea : stage manager's binder. -- Includes 18 compact disks : 5.77 GB (233 mp3).	2008	3 of 4
(4)	Late Black Medea : stage manager's binder	2008	4 of 4

Call Number: 2009-024/011**Oversized material**

(1)	The Polished Hoe : lighting pipes and set plans for Harbourfront Theatre production. -- Consists of one 52 x 91 cm set design and 7 pages of instrument schedule cues.	2007	
(2)	Late : Set and prop designs -- Consists of 17 set designs : 28.4 x 43 cm.	2008	

File:	Title:	Date(s):	Note:
(3)	Late / Black Medea : Set designs. -- Consists of 20 set designs : 61 x 92 and 56 x 92 cm.	2008	
(4)	Posters of Obsidian Theatre productions and events. -- Consists of 12 posters ; col. and b&w ; 56 x 71.4 and smaller.	2000-2008	
(5)	Obsidian Theatre stationary designs. -- Consists of six designs on foam board : 28 x 43 cm.	[ca. 1999?]	